

신규 메세징 시스템 기본 매뉴얼

모바일용 메일

V1.0

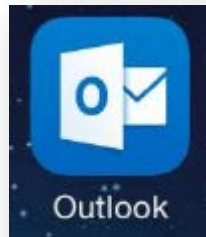
2015.08.12

정보기술지원팀

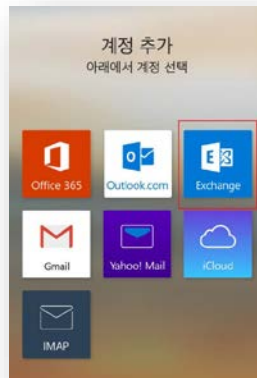
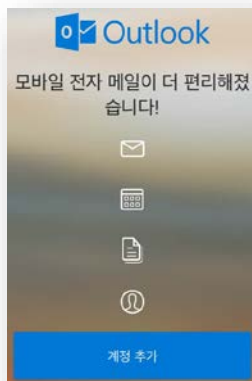
1. 메일 접속 방법

1.1) [모바일기기] 아웃룩 앱 다운로드 후 로그인

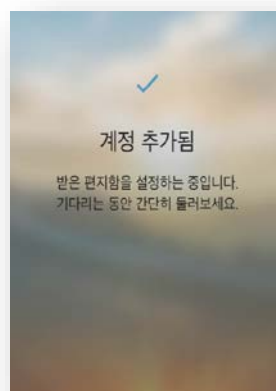
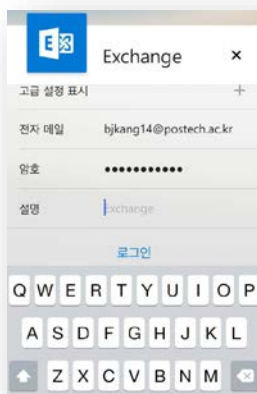
① 앱스토어/PLAY스토어 에서 앱 다운로드 후 실행



② 계정추가 – Exchange 선택



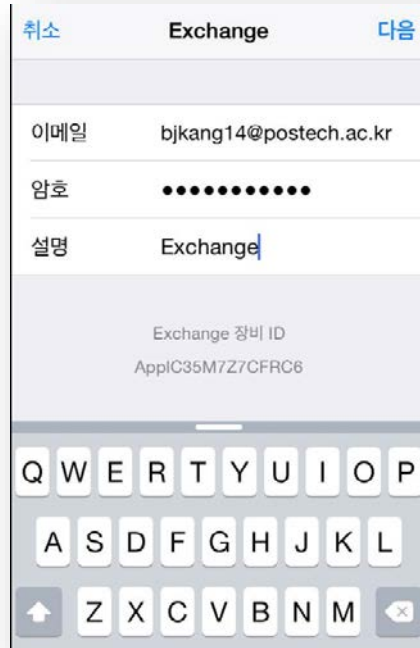
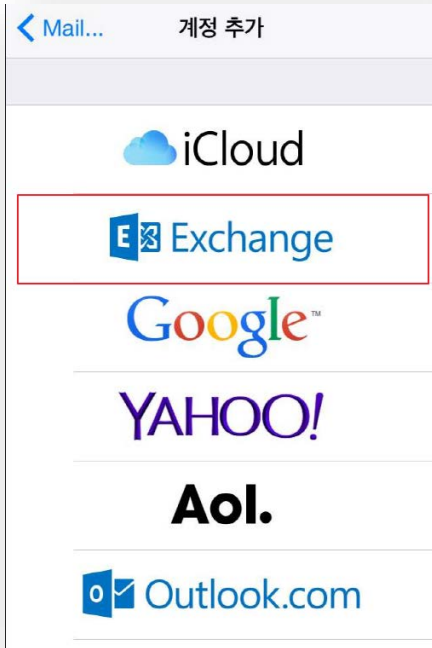
③ 전자메일 주소와 암호 입력 후 로그인 **[완료]**



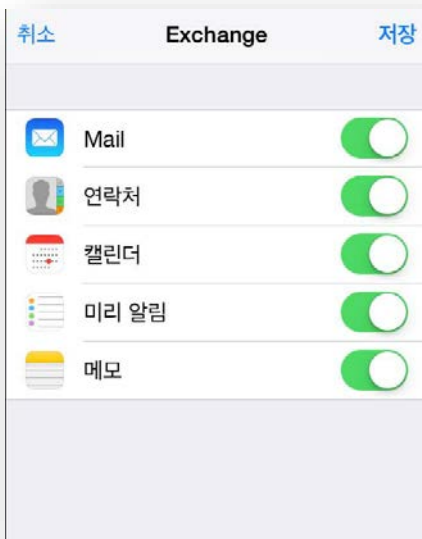
2.4) 모바일기기 자체 계정 연동(Active sync)으로 사용

- ① 모바일기기 별 계정 추가 항목에서 Exchange 선택
- ② 이메일주소/암호 입력

[아이폰]

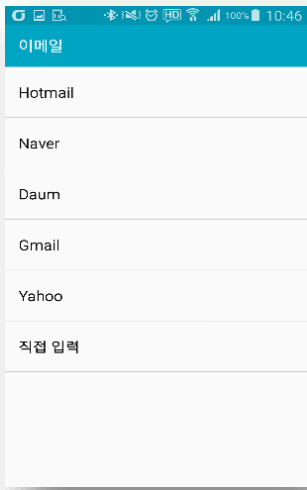


- ③ 연동할 항목 선택 후 저장 [완료]

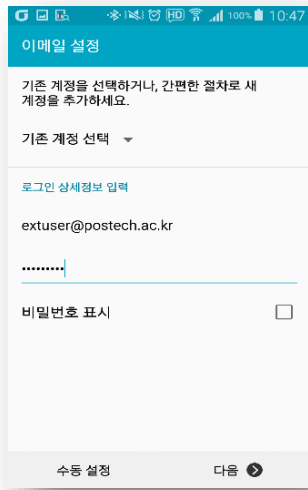


[안드로이드]

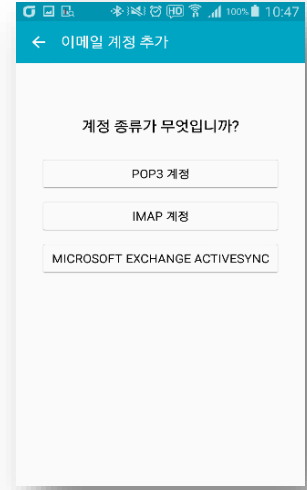
① 직접입력 선택



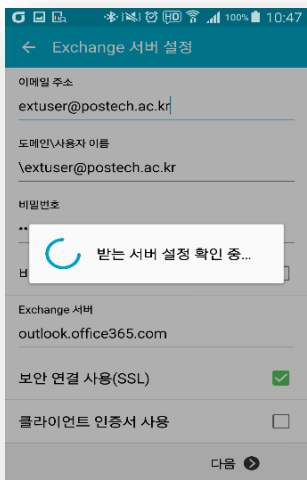
② 메일주소와 PW입력



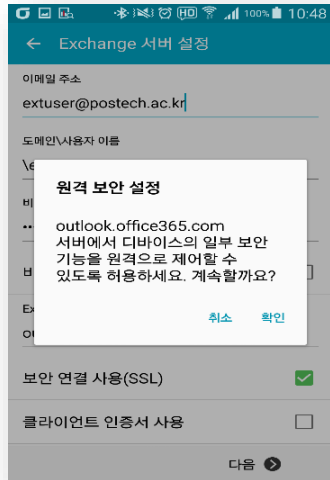
③ 계정종류 MS Exchange 선택



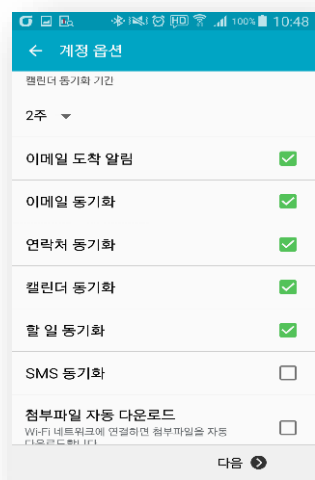
④ 자동설정 진행중



⑤ 확인 버튼 클릭

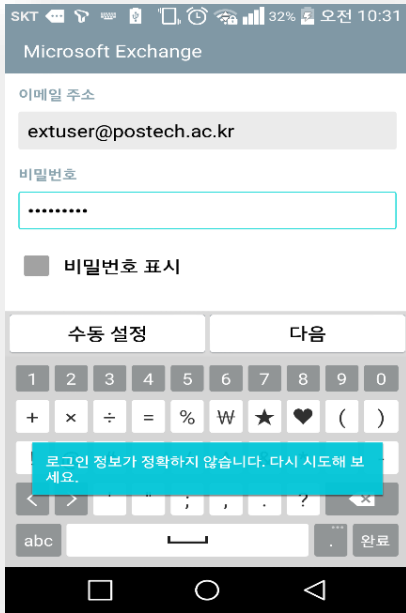


⑥ 동기화 항목 선택 [완료]

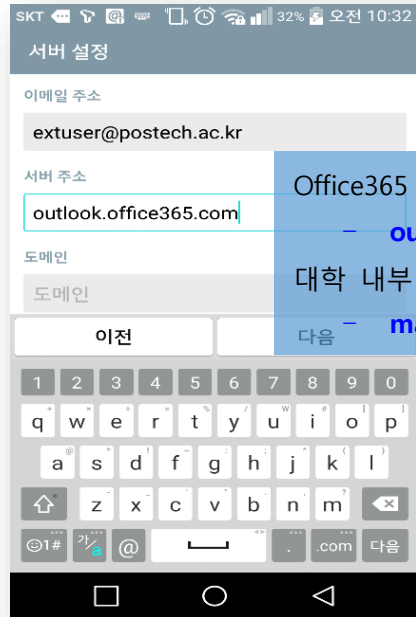


※ 자동연결 실패 시 참조

[자동 연결 실패]



[수동설정으로 전환 - 서버 주소 직접 입력]



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[사용자이름 수정]

[완료]

